

## FACULTY OF LEADERSHIP & MANAGEMENT

### Leadership and management modules.

#### Basic certificate

1. Introduction to communication skills
2. Introduction to entrepreneurship
3. Basic principles of Financial planning & Management
4. Introduction to leadership strategy
5. Introduction to computer Application
6. Introduction to principles and practice Management
7. Basic principles of Good Governance
8. Elements of Development studies
9. Introduction to Human Resource management
10. Introduction to Leadership Ethics
11. Introduction to office practice and Record Management
12. Elements of statistics

#### Technical Certificate

1. Communication Skills
2. Introduction to Sociology
3. Principles of Financial Management
4. Principles of Leadership
5. Information and Communication Technology
6. Principles & Practice of Management
7. Principle of Good Governance
8. Development Studies
9. Human Resource Management
10. Leadership Ethics
11. Introduction to Business Administration
12. Introduction to Business Mathematics & Statics

#### Diploma

1. Business Communication
2. Social Development
3. Leadership and Good Governance
4. Research Methods
5. Management and Administration
6. Organization behavior
7. Entrepreneurship
8. Introduction to Law
9. Business Administration
10. Field practical Training

## ANNUAL FEE FOR CERTIFICATE COURSE

DESCRIPTION	HOSTEL	DAY
Application fee	10,000	10,000
Registration fee	10,000	10,000
Tuition fee	700,000	700,000
Hostel	400,000	-
Admin fee	90,000	90,000
Stationery	90,000	90,000
Exam fee	100,000	100,000
Medical	45,000	45,000
Caution Money	10,000	10,000
Graduation fee	25,000	25,000
ID card	10,000	10,000
Library fee	10,000	10,000
Students Org. fee	10,000	10,000
<b>Total</b>	<b>1,495,000</b>	<b>1,095,000</b>

## ANNUAL FEE FOR DIPLOMA COURSE

DESCRIPTION	YEAR 1		YEAR 2	
	HOSTEL	DAY	HOSTEL	DAY
Application fee	10,000	10,000	10,000	10,000
Registration fee	10,000	10,000	10,000	10,000
Tuition fee	900,000	900,000	900,000	900,000
Hostel	400,000	0	400,000	0
Admin fee	90,000	90,000	90,000	90,000
Stationery	90,000	90,000	90,000	90,000
Exam fee	100,000	100,000	100,000	100,000
Medical	45,000	45,000	45,000	45,000
Caution Money	10,000	10,000	10,000	10,000
Graduation fee	25,000	25,000	25,000	25,000
ID card	10,000	10,000	10,000	10,000
Library fee	10,000	10,000	10,000	10,000
Students Org fee	10,000	10,000	10,000	10,000
<b>Total</b>	<b>1,710,000</b>	<b>1,310,000</b>	<b>1,670,000</b>	<b>1,270,000</b>

### SHORT COURSE FEE

TUTION : Tsh 100,000/= (USD 65/= Per week  
inclusive morning & Afternoon tea  
ACCOMODATION: TSH 8,000/= (USD 5)

## FACULTY OF MEDIA & COMMUNICATION

### Media and communication Modules

#### Basic Certificate

1. Computer Knowledge
2. Basic Media Equipment Operation
3. Studying Techniques
4. Introduction to Media
5. Communication Theory
6. Introduction to Radio
7. Introduction to TV
8. Journalism and Media Ethics
9. Health and Sociology

#### Technical Certificate

1. Computer Knowledge
2. Study Techniques
3. Introduction to Media
4. Media Equipment Operation
5. Introduction to Radio
6. Health and Sociology
7. Faith Communication
8. Communication Theory
9. Introduction to TV
10. Writing for Media
11. Audience Relations
12. Journalism and Media Ethics

#### Diploma

1. Audience Research
2. Radio planning and scheduling
3. TV planning and budgeting
4. Advanced Single Camera
5. Multi camera Production
6. Creative Programing
7. Presenting and Broadcasting in Radio
8. Presenting and Broadcasting in TV
9. Audio Music Recording
10. Video Music Recording
11. Audience Relation ii
12. Advanced Writing for Media